

Source: Ohio Department of Administrative Services, State of Ohio GenAI Central Repository Template (accessible version), linked from <https://das.ohio.gov/technology-and-strategy/policies/it-17>. Retrieved October 3, 2026. Converted to PDF for training use; content unchanged.

State of Ohio Generative Artificial Intelligence (AI) Solutions Central Repository

As defined in Ohio Administrative Policy IT-17, "Use of AI in State of Ohio Solutions," state entities pursuing Generative AI solutions must align with the following requirements:

- Obtain approval from the agency executive leadership for the use case and the data usage within the solution.
- The use case must be submitted by the agency's chief legal counsel to the AI Council for review via the AICouncil@das.ohio.gov email address. Prior to submission, the agency shall ensure that the information required by this template is completed to the fullest extent possible.
- Receive approval from the AI Council on proposed use cases prior to developing a pilot.

* Refer to Ohio Administrative Policy IT-13 Data Classification - Department of Administrative Services, additional information. If approved by the AI Council, this information will be incorporated into the central repository for Generative AI use cases.

NOTE: If you have multiple projects, please submit a separate document for each project.

Solution / Project Name	Click or tap here to enter text.
Agency	Click or tap here to enter text.
Vendor (if applicable)	Click or tap here to enter text.
Purpose	Click or tap here to enter text.
Intended Benefits	Click or tap here to enter text.

AI Category (Generative AI, Biometric Identification, Deep Learning, Intelligent Automation, Machine Learning, Natural Language Processing, Predictive Analytics)	Click or tap here to enter text.
Data Input	Click or tap here to enter text.
Data Output	Click or tap here to enter text.
Data Classification* (Low, Moderate, High)	Click or tap here to enter text.
Data Storage Location (IOP Data Analytics Platform, Local Machine, State of Ohio Cloud Environment, Vendor Hosted)	Click or tap here to enter text.
Security Review	Click or tap here to enter text.
Test Results Validated?	Click or tap here to enter text.

Proposed Generative AI Use Case - Supporting Information

Instructions: Please complete the questions below to provide additional information regarding your agency's proposed Generative AI use case. This information will assist the AI Council in their review and determination process.

Approvals (select all that apply):

- ☐ Agency Executive Leadership
- ☐ Agency Data Governance Team

Generative AI Solution Scope (select all that apply):

- ☐ Internal Use
- ☐ Interface with Public

Description of the Proposed Generative AI Use Case:

Click or tap here to enter text.

Generative AI Solution Design and Software Tool(s):

Provide a high-level description of the solution design. Please identify the software tool(s) involved if not already detailed in the GenAI Central Repository tab.

Click or tap here to enter text.

Type of Datasets Involved in Use Case (select all that apply):

- ☐ Agency-owned datasets
- ☐ Cross-agency datasets
- ☐ Public datasets

Security and Privacy Governance:

In accordance with IT-17 Use of Artificial Intelligence in State of Ohio Solutions - Department of Administrative Services, the agency completed the following steps before submitting the proposed Generative AI use case for consideration:

- ☐ Conducted a Risk Assessment
- ☐ Created a Privacy Impact Statement, as required by ORC 125.18(C)(2) and ORC 1347.15(B)(8) (Resources are available on the DAS OIT Office of Information Security and Privacy - Department of Administrative Services webpage)
- ☐ Reviewed any proposed AI software to ensure it meets all necessary security and privacy requirements
- ☐ Conducted a Security Review

(Please provide additional details in the GenAI Central Repository tab.)

High-Level Timeline/Next Steps:

Please provide a high-level description of the project timeline, development process (e.g., pilot, outsource versus in-house development), and the next steps, including the approach to procurement.

Click or tap here to enter text.

Submission Instructions: Please have the agency chief legal counsel submit the approved Generative AI use case and any supporting materials to: AICouncil@das.ohio.gov.